



Town of Sheffield
Commission on Disabilities
Town Hall – 21 Depot Square
P.O. Box 325
Sheffield Massachusetts 01257



Friday, October 17, 2014

Sheffield Senior Center

2:35 PM

Commission Members Present: Laura Grunfeld, Chair
Dave Wells, Clerk
Gail Mullen
Absent: Lakhon Verma
Visitors: Nan Wells

Grunfeld called the C.O.D. meeting open at 2:35 PM

AGENDA ITEMS:

- 1.) **APPROVAL OF MINUTES:** It was moved by Grunfeld that the minutes of the Sheffield Commission on Disabilities for September 19, 2014 be approved. The Grunfeld motion was seconded by Mullen, and with no further discussion, the minutes were unanimously approved as presented.
- 2.) **SHEFFIELD TIMES' ARTICLE SUBMISSION:** Discussion followed regarding a previously discussed C.O.D. article submission for the *Sheffield Times'* which would focus on encouraging new C.O.D. membership, visitors and, also, encourage Sheffield residents to consider using the C.O.D. as a resource for disability issues. This submission did not happen.
- 3.) **SMALL C.O.D. SHEFFIELD TIMES' AD:** Wells moved that the C.O.D. small ad appearing in the Sheffield Times should be left as is with no revisions until someone moves to change it. Mullen seconded Wells' motion, and with no further discussion the Wells' motion was approved unanimously as moved.
- 4.) **LOCAL BLACKBOARD CONNECT/REVERSE 911:** Much discussion followed. Grunfeld wrote down 7 questions that the C.O.D. wished to ask Rhonda LaBombard. Grunfeld moved that Wells and Wells should make an appointment with LaBombard to ask the 7 questions. Mullen seconded the Grunfeld motion and with no further discussion, the Grunfeld motion was approved.

- 5.) **UPDATE ON BERKSHIRE SHERIFF'S OFFICE REGISTRATION SITE FOR THE NEW GEOCAST WEB EMERGENCY REVERSE 911 SYSTEM:** This agenda item was combined with Agenda #4.
- 6.) **C.O.D. THANK YOU NOTES:** Wells reported all thank you notes, as requested, had been sent including a sympathy card to Pat Sheely on the loss of her mother.
- 7.) **ARTICLE FOR THE NEXT ISSUE OF THE SHEFFIELD TIMES:** Discussion followed. A possible subject for the December 15 *Sheffield Times'* deadline might be a reminder to all businesses that they must keep pathways clear and accessible from snow and ice. The C.O.D. membership/visitor/resource article was another discussed possibility for the December submission. Mullen said she would be unable to write an article for this submission and with no other C.O.D. members volunteering to do it, it was decided by consensus, that Agenda Item #7 would be on the November C.O.D. meeting Agenda.
- 8.) **RESPONSES FROM GRUNFELD'S SEPTEMBER E-MAILS:** Grunfeld suggested she would E-Mail LaBombard and ask if LaBombard had spoken to the Sheffield Board of Selectmen regarding the required yearly ADA Town evaluation.
- 9.) **INTEREST IN SERVING ON ONE OR BOTH OF THE 2 OPEN C.O.D. SLOTS FOR IMPLEMENTING THE APPROVED BLOCK GRANT:** Wells and Grunfeld both reported that they had filed with the Sheffield Board of Selectmen their interest in serving on a committee to implement the next steps of the approved Block Grant.
- 10.) **C.O.D. SPONSORED SEMINAR:** No action was taken regarding discussing or implementing a future C.O.D. sponsored Seminar.
- 11.) **E-MAIL RE: THE US FISH AND WILDLIFE REFUGE ANNOUNCING A UNIVERSALLY ACCESSIBLE TRAIL IN HADLEY,MA:** Grunfeld said she had E-Mailed this announcement as an informational FYI interest document.
- 12.) **CHAIR'S AGENDA ITEMS:** There were none.
- 13.) **NEW BUSINESS:**
Grunfeld moved that the C.O.D. purchase another year of small C.O.D. ads to appear in the Sheffield Times. Grunfeld's motion was seconded by Wells and with no further discussion, the Grunfeld motion was unanimously so approved. [Approximate cost \$108.00 for inclusion in 6 issues].

- The next C.O.D. meeting will be Friday, November 21, 2014 at the Sheffield Senior Center at 2:30 PM unless otherwise notified.

14.) COMMUNICATIONS: Wells shared the Town Financial Report document which notified all Boards, Commissions, etc. of current budget status which had been picked up from the C.O.D. mail box at the Town Hall.

The meeting was moved to be closed by Wells and seconded by Mullen, and with no further discussion, the meeting was unanimously moved to be closed at 3:45 P.M.

Grunfeld adjourned the Sheffield C.O.D. meeting at 3:45 P.M.

Respectfully submitted:

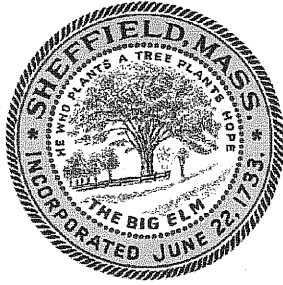
Dave Wells

Sheffield C.O.D. Clerk



The following documents were reviewed during the Commission's meeting and have been retained as required by Massachusetts Public Retention Policy:

1. October 2014 Sheffield Financial Report for Departments, Boards, Commissions, Town entities etc., an update of expenditures
2. The US FISH and Wildlife Refuge Announcing a Universally Accessible Trail in Hadley, MA Opening October 25, 2014.



TOWN of SHEFFIELD
Commission on
Disabilities
AGENDA



The Commission will meet *Friday, November 21, 2014

at the Sheffield Senior Center at 2:30 PM

***PLEASE use side door**

The following Agenda items are for review and possible action

1. Approval of the October 17, 2014 C.O.D. Minutes
2. Sheffield Times December 15 deadline article
3. Report on the purchase for another year of small C.O.D. *Sheffield Times'* ads
4. Update on Local Blackboard Connect/Reverse 911/GeoCast Emergency Systems
5. Chair's agenda items
6. New Business
7. Communications

All agendas are subject to change and items requiring extensive discussion or prior research will be placed on a future agenda so that the issue can receive appropriate attention

*****A larger print version of this AGENDA will be available, upon request,
at the Town Administrator's Office**